



## Data Analyst Job Description

The Connecticut Veterans Legal Center (CVLC) is seeking a **Data Analyst** to play a vital role in ensuring low-income veterans have access to high quality legal assistance. The Data Analyst will support a team of front line advocates helping veterans facing legal barriers to housing, healthcare and income.

About CVLC: We are a dynamic group of client-centered advocates who work to remove the legal barriers veterans face. The results we get for our veterans are some of the best in legal aid and we all play a part in making that happen. We are democratic, collegial, and all pitch-in as needed. Our teamwork is a hallmark of our organization. CVLC is the first legal aid program in the country to form a medical-legal partnership with the VA. This partnership integrates legal help into VA mental health, housing and addiction services. Our work occurs where veterans law intersects with economic and racial justice, human rights, and mental health.

### About this position:

- This is a full time position, with a hybrid remote work environment.
- The Data Analyst will be responsible for maintaining data integrity and analyzing data collected by CVLC to support grant reporting, analysis of CVLC effectiveness and to inform CVLC operational and strategic planning.
- The Data Analyst will also support outside research activities with the VA and the Right-to-Counsel program.
- Familiarity with database systems and experience in data analysis is required.
- Experience with Salesforce and R or other statistical computing program are desired, as is experience with GIS and data visualization programs.

### Compensation:

Salary is based on experience and competitive in relation to other legal aid programs. Salary range is from \$58,000 to \$65,000 annually, based on experience. We also offer generous benefits, including a 403(b) retirement plan; health, dental, vision, sick leave; vacation; most observed state and federal holidays; and a family friendly workplace.

*Studies have shown that women, members of the LGBTQ+ community, and Black, Indigenous, People of Color (BIPOC) individuals are less likely to apply for jobs unless they believe they meet every single one of the qualifications as described in a job description; despite the reality that applicants rarely ever meet 100% of the qualifications. **We are committed to building a diverse and inclusive organization**, and we are most interested in finding the best candidate for the role. That candidate may be one who comes from a background less traditional to our field of work, and that's okay! We strongly encourage you to apply, even if you don't believe you meet every one of the qualifications described.*