



Ride Recruiter

Part-Time/Seasonal

The Connecticut Veterans Legal Center (CVLC) is seeking a **Ride Recruiter** to play a vital role in the planning and execution of the 2024 Ride for Our Vets. This annual event, which typically draws between 100-200 participants, helps raise vital funds to support Connecticut Veterans Legal Center's mission to *remove legal barriers for Veterans in accessing housing, healthcare, income, and recovery*. Anticipated start date is the end of February/beginning of March.

Primary Roles & Responsibilities:

- Research, identify, and solicit potential groups to form teams
 - Depending on the group, either make initial contact or flag for the Ride Producer to make initial contact
- Research in former The Ride for Our Vets databases to identify potential past riders / teams for re-engagement
 - Depending on the group, either make initial contact or flag for the Ride Producer to make initial contact
- Identify and attend community events to promote The Ride for Our Vets 2024
- Act as a point of contact for Teams and Riders for The Ride for Our Vets 2024
- Maintain a tracking database of all The Ride for Our Vets 2024 solicitations and engagement

Other Roles & Responsibilities:

- Coordinate Team and Rider benefits for The Ride for Our Vets 2024
- Assist with data entry of Riders and Teams into Salesforce database
- Assist with the day-of activities for The Ride for Our Vets 2024

Qualifications for the Role:

- Ability to work under pressure with high level of detail
- Past experience recruiting participants for community events or initiatives or experience in sales strongly desired, bonus for those with experience with athletic / marathon type events
- Proficiency using computer programs including excel, word, and dropbox (or Google equivalent)
- Passion about supporting Veterans and their unique needs
- **Veterans or individuals from military families strongly encouraged to apply**

Compensation:

This is a part-time, seasonal employment opportunity with a flexible work schedule. The hourly rate for the position is \$25 an hour for a total contract allotment of 160 hours. *This position does not include benefits.*

This position will report directly to the Deputy Director of Development and Communications.