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Editing Your Personal Rider Page

Connecticut Veterans Legal Center uses a platform called DonorDrive to manage The Ride for Our Vets registrations and fundraising. This step-by-step guide can help you edit your personal Rider page. If you have any questions or trouble, feel free to contact our Ride Director at <u>theride@ctveteranslegal.org</u>.

It is important that you register for the 2025 Ride for Our Vets, before using this guide.

- Login to your DonorDrive Account at <u>https://ctveteranslegal.donordrive.com/event/Ride2025</u>. To login, visit the website and click "Account Login" in the upper right corner next to the search bar.
- 2. Once you are logged in, you can go to your personal Rider page using the navigation in the upper left corner of your screen. Click on "**Your Page**" to get to your page.
 - a. If you are a team captain looking to update your team page. You can follow this same guide, just click "**Team Page**" instead.
- 3. Make sure "**The Ride for Our Vets 2025**" is the dashboard that is open (it should be automatically).
- 4. Once on your page you can edit your information. Click on the "**pencil**" icon next to the section you'd like to edit. you can edit:
 - a. Your Rider picture,
 - b. Your name as it appears,
 - c. Your fundraising goal,
 - d. and your story.
- 5. You can also add donor incentives by clicking "Add an Incentive" or add milestones to celebrate your success by clicking "Add a Milestone".
- 6. After editing a section and/or adding an incentive or milestone, your page will automatically save and publish once you hit "update" or "save" (depending on the section).



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Images that can help you navigate editing your page



Editing your personal Rider Page or Team Page



